

## CWA Local 3207 Proposed Bylaw changes

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Current Article is as follows:

### **Article XXII Finances**

#### **Section 1**

- A. The Local Secretary-Treasurer shall receive all monies and shall deposit such sums in banks approved by the Local Executive Board.
- B. A record of all expenses incurred in behalf of the Local shall be made on expense vouchers furnished for such purposes.
- C. All checks and drafts drawn on Local funds shall be signed by the Local Secretary-Treasurer, Local President and/or the Executive Vice President.
- D. The fiscal year of this Local shall be from October 1st to September 30th.
- E. The financial records of this Local shall be audited by the finance committee selected by the Local at the end of each fiscal year. The results of such audit shall be available for inspection by any Member of the Local.
- F. The approval or disapproval of any pay raises to the Local Officers shall be by a majority vote of the Members present in a Local meeting if the proposed amendment has been introduced at the previous membership meeting and posted on bulletin boards for three weeks.
- G. All expenditures excluding maintenance and standard operating expenses exceeding \$1000 (one thousand dollars) shall be brought to the Members for an approval vote.
- H. Expenses for UA will be paid at the IRS rate.
- I. The Local President will be paid on UA time at the highest wage scale of their contract.

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Changes to be proposed by a motion at the October 7, 2008 Union Meeting:

### **Article XXII Finances**

#### **Section 1 General**

- A. The Local Secretary-Treasurer shall receive all monies and shall deposit such sums in banks approved by the Local Executive Board.
- B. A record of all expenses incurred in behalf of the Local shall be made on expense vouchers furnished for such purposes.

- C. All checks and drafts drawn on Local funds shall be signed by the Local Secretary-Treasurer, Local President and/or the Executive Vice President.
- D. The fiscal year of this Local shall be from October 1st to September 30th.
- E. The financial records of this Local shall be audited by the finance committee selected by the Local at the end of each fiscal year. The results of such audit shall be available for inspection by any Member of the Local.
- F. All expenditures excluding maintenance and standard operating expenses exceeding \$1000 (one thousand dollars) shall be brought to the Members for an approval vote.

## **Section 2**

### **Compensation and Reimbursement of Officers**

#### **A Personal Expenditures:**

Local Officers or Representatives who have incurred personal expenses for performing authorized Union business shall be reimbursed such expenses that have been properly submitted on a Local expense voucher provided required receipts support them. All vouchers must be submitted within sixty calendar days (60) of occurrence.

#### **B. Local Expenses: (Augusta Area 35 mile radius)**

When Local Officers or Representatives are authorized to attend District, State, Bargaining Conventions, and meeting, the Secretary/Treasurer and the President of the Local shall approve all other expenses that have valid receipts associated with the function attended.

#### **C. Lost Wages (UA)**

Lost wages incurred by Local Officers or Union Members while performing authorized Union business which is not paid by that Local Officer or Union Member's current CWA represented employer shall be reimbursed as follows:

1. Money paid in lieu of member's lost wages shall be equal to that Officer or Member's hourly wage rate lost during a scheduled standard tour, at the rate of pay for the job title currently held by the Local Officer or member at their CWA represented company.
2. Money paid shall not include differential, overtime, or other amounts that would cause reimbursed hourly wages to be in excess of the standard tour amount.

#### **D. Out of Town Expenses**

When Local Officers or Representatives are authorized to attend District, State, Bargaining Conventions, and meeting, only the following expenses shall be authorized for payment:

##### **1. Lodging**

Local Officers or Representatives requiring hotel/motel accommodations shall be reimbursed actual expense (receipt required) for such accommodations.

##### **2. Transportation**

Commercial travel shall require prior approval of the Secretary/Treasurer and shall require valid receipt(s). Personal car allowances shall be paid in the amount determined by the IRS approved per mile chart or be reimbursed actual expenses when required receipts are provided.

### **3. Per Diem:**

Local Officers or Representatives shall receive a per diem equal to the IRS allowance for per diem in the traveled city or region while performing approved Union activity.

### **4. Parking Fees:**

A Local Officer or Representative shall be reimbursed actual expense(s) for parking fees or charges. (Receipt required.)

### **5. Responsibility for Arrangement**

The Secretary/Treasurer, under the direction of the Local Executive Board, shall be responsible for making all arrangements for Local Officers or Representatives authorized to attend District, State, Bargaining Conventions, Conferences, and Meetings. These shall include hotel/motel accommodations, the mode of transportation to be used, taking into account the reasonableness of accommodations, length of time the representative will be away from home, distance to be traveled and the economy of the Local.

### **E. Advances**

Upon a hardship request, a check may be written in the amount to cover per diem, vehicular mileage, and accommodations to the representative performing business for the Local. All requests must have approval of the Secretary/Treasurer and the Local President. All requests will be handled on an individual basis.

### **F. Effect**

These bylaw changes, upon being passed by a 2/3 vote, shall supersede any motion passed before this date.